Reminder: Restrictions on Carpooling and Other Travel During COVID-19

DATE: October 8, 2020

FROM: Dave Rhoades, COO, Fleet Operations

INSTRUCTIONS: Please communicate the following information with your employees and contract workers as soon as possible.

As part of our social distancing expectations designed to protect the health of every worker, we are reminding all employees and contractors to follow these guidelines if they must travel and/or stay overnight in a location away from home for work-related activities:

- **Avoid sharing accommodations** (e.g. hotel rooms, rental homes, Airbnb) and **vehicles** with another person (other than someone in your own household).
- **Wear a mask** when not in your room and 6-foot social distancing cannot be maintained.
- **Wipe down commonly touched surfaces** in hotel rooms/rental homes.
- **Avoid common areas** such as hotel gyms, buffets, pools, computer kiosks, etc.
- When sharing a vehicle with others is unavoidable, **avoid sitting next to the driver or having more than one person in the back seat, and wear a mask**.
- **Avoid public transportation** (trains, buses, taxi, uber, etc.) whenever possible; if required, wear a mask when on public transportation

Please refer to Exelon’s policy on travel restrictions during pandemics, HR-AC-98, for additional guidance. For the latest information on state COVID-19 guidelines, visit the following sites:

- Illinois
- Pennsylvania
- Maryland
- New York